

EXHIBITOR MANUAL

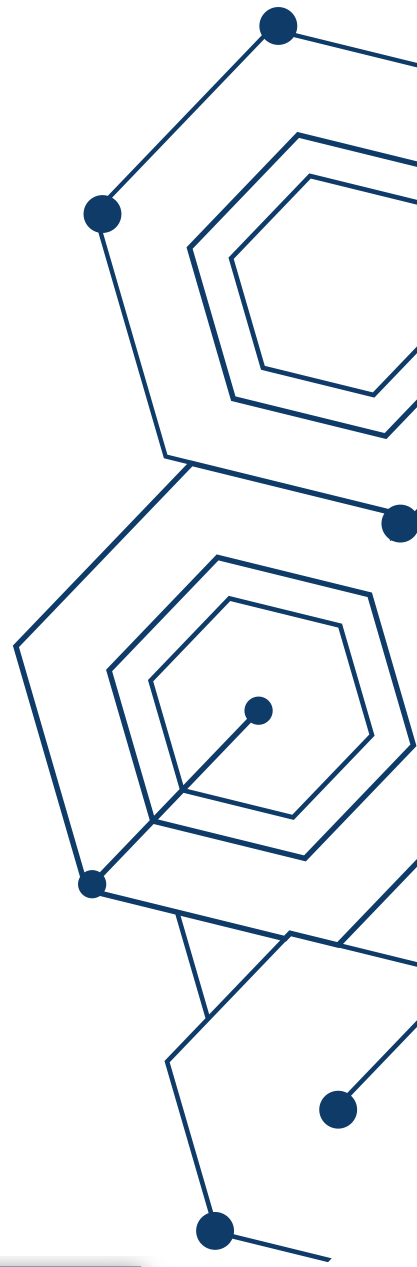
DEFENCE & AEROSPACE



20
26

15th Strategic Electronics Summit

📅 23rd & 24th July 2026 📍 BIEC, Bengaluru



EXHIBITOR MANUAL

On site schedule for Exhibitors			
Sl. No.	Particulars	Date	Time
1	Marking of floorplan	21-July	09:00 AM
2	Handing over of marked booth space	21-July	11:15 AM
3	Moving in of booth construction materials	21-July	11:30 AM
4	Moving in of machineries / heavy exhibits	21-July	01:00 PM
5	Handing over of built up booths (shell scheme)	22-July	10:30 AM
6	Stall lighting / socket power supply for Testing	22-July	04:00 PM
7	Cut off time for m/c, forklift etc. to come in	22-July	08:30 PM
8	Cut off time to clear the aisle for carpeting	22-July	09:00 PM
9	Passage carpeting to start	22-July	10:00 PM
10	Completion of carpeting & final set up of the expo	23-July	07:00 AM
11	Final cleaning of the expo hall	23-July	07:30 AM
12	Opening of the Expo	23-July	09:30 AM
13	Registration of visitors	23-July	10:00 AM
14	Registration closing	23-July	05:00 PM
15	Closing of the Expo	23-July	06:00 PM
16	Power supply cut off	23-July	06:30 PM
17	Closing of hall	23-July	07:00 PM
18	Opening of hall for maintenance	24-July	08:30 AM
19	Exhibitor move in	24-July	09:00 AM
20	Opening of the Expo	24-July	09:30 AM
21	Registration of visitors	24-July	9:30 AM
22	Registration closing	24-July	05:00 PM
23	Closing of the Expo	24-July	06:00 PM
24	Power supply cut off	24-July	06:30 PM
25	Closing of hall	24-July	06:45 PM
26	Removal of aisle carpets	24-July	07:00 PM
27	Dismantling of booths	24-July	07:30 PM
28	Movement of trucks for machineries / heavy exhibits	24-July	09:30 PM
29	Final cleaning	25-July	06:45 AM
30	Handing over of hall to BIEC	25-July	08:45 AM

On Site Schedule for Exhibitors:

Schedule for handing over of exhibition space to participants/moving in exhibits/dismantling of booths and removal of exhibits.

All exhibits must be unpacked, and the exhibits should be positioned by **22nd July 2026 before 2000 Hrs.** The general service contractor will start laying the carpets on the aisle at that time. Exhibitors may remain in the hall to work, but all activities must be confined to their exhibit space. Please have all crates and cartons unpacked so that they may be removed to keep the aisle clear. **All booths internal work must be completed latest by 22nd July 2026, before 2130 hrs.**

Exhibitors may begin to pack their equipment when the show closes on **24th July 2026 at 1815 hrs.** All hall utilities will be disconnected at this time. Exhibitors are requested to keep the aisles clear of cartons and crates to enable removal of aisle carpeting. Exhibit booth dismantling will begin immediately after the exhibition is over, on **24th July 2026, at 1845 hrs.**

All exhibits and materials are to be cleared of the **Hall before 2200 hrs on 22nd July 2026. Penalty will be levied on late clearance @ 2000 INR (or) 30 USD per hour.**

Display and Stand Decoration – Guidelines:

Built-up Stall Details

PREFAB STALLS

Prefab stalls using aluminum sections of powder coated vertical pillars and horizontal channels with locking device. White color laminated infill panels of 1mtr width and 2.5mtr height and wooden hanging name board with vinyl cut exhibitor names.

Shell Scheme Stands – Infrastructure provided vis-à-vis stall area

Sqm	Table	Chair	Spotlight	5amp Socket	Dustbin
6 sqm	1	2	2	1	1
9 sqm	1	2	3	1	1
18 sqm	2	4	6	2	1
36 sqm	4	8	12	4	2
42 sqm	5	10	14	5	3

EXTRA ACCESSORIES

Additional furniture & electrical items as per catalogue can be booked with the official stand contractor, through email. Online advance booking can be done till **16th July 2026**. Post that, furniture requirements can be booked at the exhibitor service counter in the venue, subject to availability.

Drilling / nailing / pasting with adhesives on the stall partition and channels is not permitted.

Only double-sided foam tapes will be permitted for fixing the display posters on the walls panels.

The cost for any damage caused to the partitions, furniture, electrical, carpet etc. inside the stall will have to be paid by the exhibitor.

In case of any assistance, please contact the service counter of the official stand contractor. Additional furniture & electrical items ordered @ the venue in the service counter will take 6-8 hours for delivery from the time of order with payment. *Credit & Debit Card / UPI facility available on site to facilitate Cashless transactions.*

LIST OF OFFICIAL SERVICE PROVIDERS

Service	Company	Contact Details
Infrastructure Service Provider Ancillary Services - Additional Furniture, Electrical Services, Compressed Air & Water, Audio Visual Equipment,	DEKO Exhibit Solutions LLP	Mr. M. Ramesh. Mob: 91 9841024714 Mail ID : exfdeko@gmail.com Mr Veeramani Mob : 9841014877 Mail ID : exfdeko@gmail.com
7Wonders Business Service GSTIN Number - 29GRIPS2357M1ZV HSN/SAC Code - 998596 For Branding of Stall Fabrication!!		For Poster Printing Mr. Sunil Mobile :- 9738721107 Email :- sunil@7wbs.in
Logistics-on site handling	RE Rogers	For exhibitor Co-ordination: Mr. Vikas N Mobile :- +91 9066325321 Email :- vikasn@rogersworldwideindia.com

Bare Space – Rules and regulations for stall décor:

- Marked floor space will be given as per the final layout
- **For single level stands, the max height of the wall paneling should be 3mtrs from the floor level and the maximum height for any branding should be within 3.5mtrs including platform.**
- Bare space exhibitors are requested to share with the organizers, the details of their respective stall building contractors.
- **Bare space exhibitors should submit their final designs to the organizers for approval from their technical team on or 5th July 2026.**
- Exhibitors are requested to get the service badges / bands from the organizers and to issue the same to their respective stall building contractors.
- People without identity will not be allowed into the halls during the set-up and event period.
- Wood Cutting, spray painting & Welding works are not permitted inside the hall.
- Temporary power can be drawn from the nearest DB as indicated by the official infrastructure providers during set-up period.
- Permanent power as per requirement will be given by the official infrastructure provider @ an additional cost. The connection will be given at one corner of the stall and the internal wiring should be done and maintained by respective stall contractor.
- The exhibitors are advised to engage certified ('B' certificate) electrical contractors for their electrical work and should use quality wires / cables.
- The agencies are strictly advised not to encroach / touch /use the built-up booths for working
- The stand contractors should work within the designated floor space of their respective booths & should not use the pathway / adjoining stalls for working. **The pathway should be completely cleared for laying of carpets on 22.07.26 evening on or before 7.00 PM.** Any materials found lying on the pathways will be removed from site by the housekeeping personnel and the organizers will not be held responsible for any damage or loss of these materials. The booths should be completed by 7.00PM on 22nd in all aspects including final finishing.
- The exposed area of the booth (back / side wall) facing the pathway or the adjoining booth should be masked completely and finished properly
- The pathways should not be encroached upon.
- Smoking / Spitting / Drinking is strictly prohibited inside the halls.
- The stand contractors should clear all the material from the hall /premises before the commencement of the show and remove off all the materials after the completion of the show.

Additional rules for stands with Mezzanine Floor:

Any mezzanine construction should have the drawing clearance and stability certificate from a chartered structural engineer and the same has to be submitted along with the stall drawings, to the organizers, 10 days before the commencement of work at site.

- **The mezzanine should be at a height on maximum 3.00 mtrs from the natural floor level of the hall. The maximum height of any construction / branding on the mezzanine level should be within 4 meters from the floor level of the hall.**

**Additional Utilities Requisition Forms:
Electrical Form No . 6 & Comp Air/Water Form No. 7**

Deadline: 16th July 2026

Organizers have made arrangements for providing additional single/ three phase power. Charges are as given below. Please fill in the following and submit.

Exhibiting Company Name:

Hall No:

Stall No.

Additional Electric Power for Exhibits & Lighting

Exhibitor Name:

Booth No:

Power Requirement: Set-up period (.....) / Event period (.....)

Power Supply

Set – Up Period

- Single Phase – (Upto 3kw – INR.1000/- each per connection)

Event Period

- Single Phase – (Upto 3kw – INR.3000/- per connection)
- Three phase – (Above 3kw – INR.2500/- per kw)

Note: During the event period all the connection will be given at one point inside the booth with an MCB / Main Switch of suitable capacity with earthing and the internal wiring should be done by the respective booth contactor. **GST @ 18% will be charged extra on the final amount.**

Name:

Signature:

Designation:

Date:

PLEASE SEND MAIL TO:

**Mr. Rajesh Rawat
Dy. Director – Events
ELECTRONIC INDUSTRIES ASSOCIATION OF INDIA (ELCINA)
Email: rajesh@elcina.com
Contact: 91 9911445890**

EXHIBITS DETAILS OF SITE HANDLING FORM NO. 8

DEADLINE: 16th July 2026

From:

Exhibitor Name:

We require the following site handling services (*please tick against required service*)

Offloading & shifting to stall

Shifting from stall & loading

Unpacking and placement repacking

Exhibits' Details	Height (m)	Length (m)	Width (m)	Wt (Kgs)	Qty (nos)

Removal of empty cases for storage

Other Services Details of

Exhibits Please attach additional sheets where necessary to give clear indication of requirements.

Name:

Date:

Designation:

Signature:

PLEASE SEND A MAIL TO LOGISTICS SERVICES PROVIDER.

Mr. Vikas N

Mobile :- +91 9066325321

Email :- vikasn@rogersworldwideindia.com

Request for Additional Items Form No. 9**Deadline: 16th July 2026**

Code No.	Particulars	Rate (INR)	Quantity	Amount (INR)	Total
DE 01	COUNTER	750.00			
DE 02	LOCKABLE CABINET	1,750.00			
DE 03	NH COUNTER	2,250.00			
DE 04	SQUARE TABLE	1,000.00			
DE 05	GLASS COUNTER	2,000.00			
DE 05a	GLASS COUNTER WITH LED LIGHT	2,750.00			
DE 06	GLASS COUNTER	1,750.00			
DE 07	VERTICAL SHOWCASE	5,000.00			
DE07a	VERTICAL SHOWCASE with LED light	5,750.00			
DE 08	VERTICAL SHOWCASE	4,750.00			
DE 09	WOODEN TOP ROUND TABLE	750.00			
DE 10	GLASS TOP ROUND TABLE	1,000.00			
DE 11	HIGH GLASS ROUND TABLE	2,000.00			
DE 12	HIGH WOODEN ROUND TABLE	1,500.00			
DE 13	SYSTEM PODIUM – 0.5M	750.00			
DE 14	SYSTEM PODIUM – 0.75M	1,000.00			
DE 15	SYSTEM PODIUM – 1.0M	1,250.00			
DE 16	WOODEN TOP PODIUM – 0.5M	1,000.00			
DE 17	WOODEN TOP PODIUM – 0.75M	1,250.00			
DE 18	WOODEN TOP PODIUM – 1.0M	1,500.00			
DE 19	WOODEN DOOR	3,000.00			
DE 20	OCTONORM DOOR	2,000.00			
DE 21	OCTONORM PANEL	750.00			
DE 22	WOODEN SHELF	350.00			
DE 23	GLASS SHELF	450.00			
DE 24	HANGAR ROD	350.00			
DE 27	POLY CHAIR	500.00			
DE 30	BAR STOOL	750.00			
DE 31	HYDRAULIC BAR STOOL	1,000.00			
DE 32	MAGAZINE RACK	500.00			
DE 33	SOFA - SINGLE SEATER	1,500.00			
DE 34	SOFA - DOUBLE SEATER	3,000.00			
DE 35	GLASS TOP CENTRE TABLE	750.00			
DE 36	CHAIN BOLLARDS	1,500.00			

DE 37	REFRIGERATOR	3,000.00			
DE 38	PLASMA TV 42" WITH STAND	5,000.00			
DE 42	White LED – 50w	750.00			
DE 43	Warm White LED – 50w	750.00			
DE 44	White LED – 100w	1250.00			
DE 45	5AMP SOCKET	350.00			
DE 46	15AMP SOCKET	400.00			
DE 47	SPOT LIGHT	375.00			

Note : GST @ 18% will be charged extra on the total amount

Exhibitors are requested to provide stall number, mobile number, GST number and Mail ID to send the proforma invoice

**Mr. Veeramani
Deko Exhibit Solutions LLP
No.44, Mount Poonamallee Road
Nandambakkam, Chennai600
089**

**Cell : +91 9841014877, +91 98410 24714
Mail ID : exfdeko@gmail.com**

ADDITIONAL DISPLAY ACCESSORIES



DE 01 - COUNTER
1m W x 0.75m H x 0.5m D



DE 02 - LOCKABLE CABINET
1m W x 0.75m H x 0.5m D



DE 03 - NH COUNTER
1.5m W x 1m H x 0.5m D



DE 04 - SQUARE TABLE
0.75m W x 0.75m H x 0.75m D



DE 05 - GLASS COUNTER
1m W x 1m H x 0.5m D



DE 06 - GLASS COUNTER
0.5m W x 1m H x 0.5m D



DE 07 - VERTICAL SHOWCASE
1m W x 2m H x 0.5m D



DE 08 - VERTICAL SHOWCASE
0.5m W x 2m H x 0.5m D



DE 09 - WOODEN TOP ROUND TABLE
0.75m H x 0.75m DIA



DE 10 - GLASS TOP ROUND TABLE
0.75m H x 0.85m DIA



DE 11 - HIGH GLASS ROUND TABLE
1.12m H x 0.60m DIA



DE 12 - HIGH WOODEN ROUND TABLE
1.12m H x 0.76m DIA



DE 13 - PODIUM
0.5m W x 0.5m H x 0.5m D



DE 14 - PODIUM
0.5m W x 0.75m H x 0.5m D



DE 15 - PODIUM
0.5m W x 1m H x 0.5m D



DE 16 - WOODEN TOP PODIUM
0.5m W x 0.5m H x 0.5m D

W - Width, H - Height, D - Depth, L - Length

ADDITIONAL DISPLAY ACCESSORIES



DE 17 - WOODEN TOP PODIUM
0.5m W x 0.75m H x 0.5m D



DE 18 - WOODEN TOP PODIUM
0.5m W x 1m H x 0.5m D



DE 19 - WOODEN DOOR
1m W x 2m H



DE 20 - OCTONORM DOOR
1m W x 2m H



DE 21 - OCTONORM PANEL
1m W x 2.5m H



DE 22 - WOODEN SHELF
1.04m W x 0.30m D



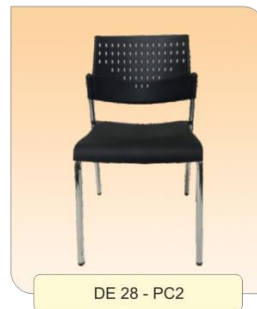
DE 23 - GLASS SHELF
1.06m W x 0.23m D



DE 24 - HANGER ROD
L 1m



DE 27 - PC1



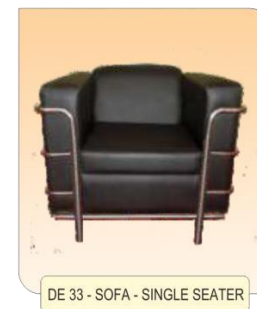
DE 28 - PC2



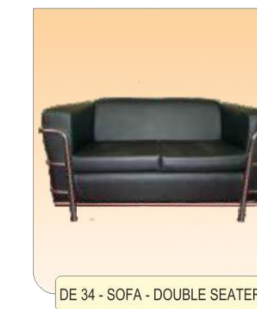
DE 31 - HYDRAULIC BAR STOOL



DE 32 - MAGAZINE RACK



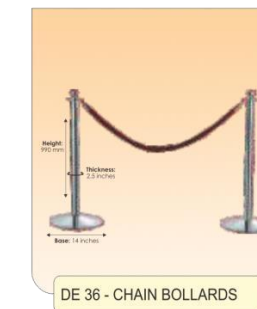
DE 33 - SOFA - SINGLE SEATER



DE 34 - SOFA - DOUBLE SEATER



DE 35 - GLASS TOP CENTRE TABLE



DE 36 - CHAIN BOLLARDS

W - Width, H - Height, D - Depth, L - Length

ADDITIONAL DISPLAY ACCESSORIES



DE 37 - REFRIGERATOR



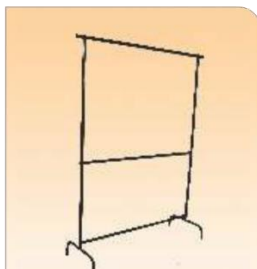
DE 38 - PLASMA TV 42" WITH STAND



DE 39 - PIN BOARD
0.81m W x 1.22m H



DE 40 - MESH
0.9m W X 1.5m H



DE 41 - GARMENT STAND
1.2m W X 1.5mH



DE 42 - WHITE LED HALOGEN (50w)



DE 43 - WARM WHITE LED HALOGEN (50w)



DE 44 - WARM WHITE LED HALOGEN (100w)



DE 45 - 5AMP SOCKET



DE 46 - 15AMP SOCKET



DE 47 - SPOT LIGHT

W - Width, H - Height, D - Depth, L - Length

Additional Furniture & Other Display Items (for Rent for 2 Days) Request for Audio/Visual Equipment Form No. 10

Deadline: 10th July 2026

We give below a list of audio-visual equipment which you may like to take on rent to facilitate good presentation and display of your products/services.

Exhibitor Name:

Hall	Stall No.				
We wish to hire the selected equipment as indicated in quantity column.					
No.	Item description	Charge, (2 days)	Charge, (2 days)	Quantity	Total
AV01	LCD projector (2500L) w/self-standing screen, 6'x4'	15000			
AV02	Laptop	6000			
AV03	TFT Monitor, 21"	5000			
AV04	Laser pointer, Slide	2500			
AV05	DVD Player	3,000			
AV06	Lapel Mike / Cordless Hand Mike with 1 speaker /	25000			
	PA system with DVD player Cordless Hand Mike /				
AV07		30000			

GST @ 18% will be charged extra.

Please note that there may be difference in the charges close to the show. Same will be uploaded in the website.

Name:

Designation:

Company:

Stall No.:

Signature

Date:

Contact:

Deko Exhibit Solutions LLP

No.44, Mount Poonamallee Rd, Nandambakkam, Chennai

600089, Telefax: 044 42054211 / 4211 7957

Cell:+91 9841024714;

Mail ID : exf@dekoexhibit.com

(please mark a copy to Organizers)

DEFENCE & AEROSPACE



15th Strategic Electronics Summit

The logo features the letters 'SES' in a stylized, blue, multi-layered font with horizontal lines, followed by the numbers '20' and '26' in a large, bold, blue font.

📅 23rd & 24th July 2026 📍 BIEC, Bengaluru

www.ses-india.in

